

HOW TO USE MyICC



Enroll in Payment Plan

3/8/2021

Students not receiving financial assistance that covers their entire balance or are unable to pay their entire balance in full, may set up an ICC Tuition Payment Plan. (See notes below)

- 1 Visit my.icc.edu and click on Tuition Payment.



Tuition Payment

- 2 Log in to the ICC Student Payment System.
 - The payment system displays the student's total account balance including any estimated financial aid. Term balances are noted under the Term Balances section.
 - Authorized parents, guardians or others will log-in using the Authorized Users section. Find out more about authorized users [here](#).

Click on User Type for Login

Students and Staff

Use your MyICC Login and Password

MyICC Username

Password

Login

- 3 Click Enroll in Payment Plan.

Enroll in Payment Plan

- 4 Use dropdown menu to Select Term and then press Select.

Select Term Select

- 5 Click Select to choose from the list of available Payment Plans.

Press Details to view full list of payment terms prior to making your selection.

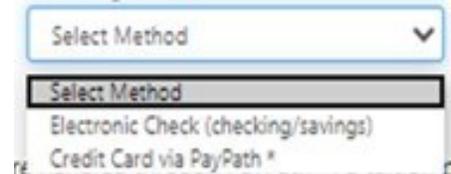
Required Down Payment	Installments	Late Payment Fee	Action
50%	1	\$10.00	Details <input type="button" value="Select"/>
34%	2	\$10.00	Details <input type="button" value="Select"/>

- 6 Add Additional Down Payment if desired and click Continue AFTER reviewing all details of Payment Plan.

Balance: 3,992.22

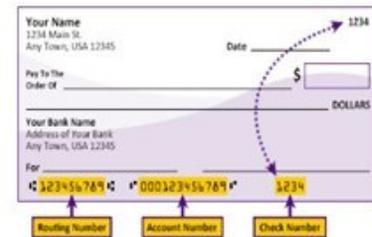
Required down payment
Additional down payment

7 Select Method of payment from the dropdown menu and click Continue.



Notes:

- A separate, non-refundable convenience fee (2.85%/\$3 minimum fee) will be assessed at the time of each credit card payment for student account charges.
- Do not enter a Debit Card number.
- Any saved payment methods will appear in the dropdown menu
- Electronic Check (Checking/Savings)- You will need complete Routing Number and Bank Account Number as found on a personal check.



8 Enter Account Information and Billing Information as instructed and click Continue.

This information will vary depending on your payment method. You will enter Credit Card payment information in PayPath after completing Step 9.

9 Review Payment Plan Agreement. Mark checkbox to agree to terms and conditions and click Continue to finish payment plan enrollment.



Notes:

- You must pay the plan fees before enrollment can be processed.
- All installments are paid automatically on their due dates. The payment method you choose will be used for all these payments.
- You are responsible for making sure that the payment method remains valid for the duration of the payment plan.
- If installment amounts change due to new charges or credits, the amounts of the scheduled payments will adjust accordingly.